This is your call for the regular meeting of University of Illinois Extension – Unit #10 Council to be held Tuesday, November 28, 2022 at 6pm at the Warren County Extension Office, 1000 N Main St Monmouth, IL and also via zoom

**Agenda**

1. Call to Order
	* Roll Call
2. Public Comment\*
3. Election of Officers
	* Vice Chair
4. General
	* Approval Minutes - August
	* Fiscal Reports FY 2022 - June
	* Fiscal Reports FY 2023 – July to October
	* Staffing
		1. Stacia McKeever has been hired for our marketing position and will be housed in McD
		2. Emma Eathington has been hired for the Knox 4-H EPC position. She will be serving as EH until her graduation in May 2023 from U of I
		3. We still are looking to hire a SNAP-Ed CW in McD – closes Dec 15th.
		4. Also looking for a Extension Educator Ag and Ag Business (Commercial Ag) <https://go.illinois.edu/1013763>
	* Council Reports
	* Staff Reports
	* Announcements/Upcoming Programs
5. Old Business
	* The Role of an Extension Council Member
		1. Open Meetings Act Training
	* Concurrence of the Holiday Schedule
		1. Office will be close December 22nd at 4:00pm and reopen at 8am on January 3rd.
		2. Other Holidays: Nov 24-25, January 16, May 29, June 19, and July 4
	* Approval of Extension Council Meeting Dates
		1. November 28, January 30, March 27, and May 22
6. New Business
	* Currently still under an emergency order so we can meet via zoom but that may change soon.
	* Civil Rights reports due Nov 30th
	* Unit POW due Nov 3oth
	* New POW process to begin this year
7. Adjournment

The next meeting is scheduled for January 30th in Warren County.

\*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.